



APPLICATION FOR EMPLOYMENT

Helena, MT - Bozeman, MT - Great Falls, MT - Missoula, MT - Billings, MT
Sheridan, WY - Jackson, WY

PERSONAL DATA

Name: _____ Email: _____
Address: _____
City: _____ State: _____ ZIP: _____
Would you be available for out of town work? YES NO
Phone Number: () _____
Position you are applying for: _____

WORK EXPERIENCE

Company Name: _____
Supervisor: _____
Address: _____
City: _____ State: _____ ZIP: _____
Dates of Employment: From: _____ To: _____
Describe Work Performed: _____

Reason for Leaving: _____ Final Salary: _____

Company Name: _____
Supervisor: _____
Address: _____
City: _____ State: _____ ZIP: _____
Dates of Employment: From: _____ To: _____
Describe Work Performed: _____

Reason for Leaving: _____ Final Salary: _____

Company Name: _____
Supervisor: _____
Address: _____
City: _____ State: _____ ZIP: _____
Dates of Employment: From: _____ To: _____
Describe Work Performed: _____

Reason for Leaving: _____ Final Salary: _____

EDUCATION

High School/ G. E. D. Completed? YES NO

COLLEGE:

Name of School: _____

Area(s) of Study: _____

Certificate Received: _____

VOCATIONAL/TECHNICAL TRAINING:

Name of School: _____

Area(s) of Training: _____

Months/Hours Completed: _____ Certificate Received: _____

ADDITIONAL INFORMATION

PLEASE USE THIS SPACE BELOW TO DESCRIBE ANY SPECIAL EQUIPMENT YOU HAVE USED, LICENSES, EXPERIENCE OR COMMENTS YOU HAVE:

REFERENCES

WORK REFERENCES:

Company Name: _____

Name: _____ Phone No.: () _____

Company Name: _____

Name: _____ Phone No.: () _____

Company Name: _____

Name: _____ Phone No.: () _____

PERSONAL REFERENCES:

Name: _____ Phone No.: () _____

Name: _____ Phone No.: () _____

Have you worked for DAC in the past? Yes No

Do you know anyone who works for DAC? Yes No If yes, who? _____

DICK ANDERSON CONSTRUCTION, INC. IS AN EQUAL OPPORTUNITY EMPLOYER
PLEASE NOTE: Employment is contingent upon passing all pre-employment screening.

⇒Signature of Applicant: _____ Date: _____

SPACE BELOW FOR OFFICE USE ONLY

INVITATION TO SELF IDENTIFY

This employer is a Government contractor subject to Executive Order 11246, as amended. In accordance with the Executive Order, we will not discriminate against any employee or applicant because of race, color, religion, sex or national origin. This order also requires Government contractors to take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin.

Submission of this information is voluntary and refusal to provide it will not subject you to any adverse treatment. Information you submit will be kept confidential, except that Government officials engaged in enforcing laws administered by the Office of Federal Contract Compliance Programs (OFCCP) may be informed. The information provided will be used only in ways that are not inconsistent with Executive Order 11246, as amended.

I IDENTIFY MYSELF AS A:

SEX:

- MALE
- FEMALE

RACE/ETHNICITY:

- WHITE
- BLACK
- HISPANIC
- ASIAN
- AMERICAN INDIAN

SIGNATURE: _____

DATE: _____

Background check Disclosure and Authorization

Background Check Disclosure

As part of your application for employment or continued employment, the Company/Employer named below may obtain information about you from a Consumer Reporting Agency (CRA), also known as a background screening company. As a result, you may be the subject of a "consumer report" or "investigative consumer report," also known as background reports. These background reports may be obtained at any time after receipt of your authorization and, if you are hired by the Company/Employer, throughout your employment where permitted by law.

The CRA preparing the consumer report is: **Simpliverified LLC, 1192 East Draper Parkway #221, Draper, Utah 84020, Phone # 855-837-1328**, For information about the CRA's privacy policy, go to: **www.simpliverified.com**

The consumer report may include information from employer personnel files, educational institutions, government agencies and licensing bureaus, credit bureaus, companies, corporations, and law enforcement agencies at the federal, state or county level relating to your past activities. An investigative consumer report may include information about your character, general reputation, personal characteristics, and/or mode of living which may be obtained through personal interviews with employers and other associates. *Credit history will only be obtained where permitted by law and when substantially related to the position you hold or seek.*

You have the right, upon written request made within a reasonable period of time after receipt of this notice, to request the nature and substance of any background report prepared about you. You may also request a copy of any report that is prepared about you and "A Summary of Your Rights Under the Fair Credit Reporting Act" (a copy of which is provided with this document). To do so, contact the CRA shown above.

Background Check Authorization

I acknowledge receipt of DISCLOSURE REGARDING PREPARATION OF BACKGROUND REPORT and "A Summary of Your Rights Under the Fair Credit Reporting Act."

By my signature below, I authorize procurement of consumer reports and/or investigative consumer reports by the Company/Employer named below and authorize preparation of such reports by the named CRA. I authorize without reservation law enforcement agencies, academic institutions, data repositories, credit bureaus, courts (federal, state, and local), government agencies and licensing bureaus, information service bureaus, employers, and others having information about me to furnish any and all information about me to the Consumer Reporting Agency when requested. I understand and authorize that these reports may be obtained and prepared any time after receipt of this authorization and during my employment, if hired, unless prohibited by applicable law or I withdraw my authorization in writing.

- If you are a resident of or will work for Company/Employer in Minnesota, Oklahoma, or California: Please check the box if you would like to receive a copy your background report.

I agree that a photocopy or facsimile of this authorization, whether signed electronically or handwritten, has the same authority as the original. If employed by the Company/Employer named below, I agree that this authorization will remain in effect throughout my employment unless prohibited by applicable law or I withdraw my authorization in writing.

I authorize Simpliverified to conduct the Background check(s) described above. I acknowledge I may request a hard copy of this Disclosure and Authorization form by calling Simpliverified at 855-837-1328

COMPANY/EMPLOYER _____

APPLICANT NAME _____

APPLICANT SIGNATURE _____ DATE: _____

Applicant Information

NAME _____
First Middle (Full) Last Other names known By

Social Security Number _____ Date of Birth(For ID purposes only) _____
Month Day Year

Sex ____ Race _____ Drivers License # _____

Current Address _____

Previous Address _____

City State Zip _____

I understand that the information requested regarding date of birth, race and sex is for the sole purpose of gathering the above information accurately, and will not be used to discriminate against me in violation of any law. Read, Acknowledged and Authorized- I authorize Simpliverified to contact me at the following phone Number _____, or email address _____ for clarification of any information provided.

Signature

Print Name

Date